

# FAQ's About the St. Francis PEA Chapel

(Updated February 2, 2017)

## How do I get in?

The Chapel door is located on the east side of St. Francis Church (the door closest to 13<sup>th</sup> street). The door has an electronic code lock; press 4125 (“4”, “1”, “2”, and then “5”) to open the door.

## What does Perpetual Eucharistic Adoration (PEA) mean?

Perpetual Adoration is a Eucharistic devotion whereby members of a given parish (5 parishes in our case) unite in taking hours of adoration before the Most Blessed Sacrament during the day and throughout the night, seven days a week. One person **must** be present at all times when the Blessed Sacrament is exposed in the monstrance (the gold/silver holder that the host is placed in), but two should be present each hour at least. Jesus cannot be left alone, even for a moment.

## What if I can't cover my shift?

Contact the adorers who share the hour with you to let them know you're not going to be there and verify that they will be there. If this fails, call a substitute from the substitute list to cover your shift. If you call at least five substitutes and you can't find someone then call your Hourly Coordinator. If you can't get a hold of your Hourly Coordinator, then call your Division Leader and Head Coordinators (in that order).

## Can I talk during my hour?

Yes - to God in silent conversation. Everyone has the right to a silent and undistracted prayer environment. So please do not use this time to get caught up with friends or get messages to people you might run into in the chapel. There should never be talking in the chapel, period, or interrupting of others, including giving them a note.

## What if there is bad weather?

**During the weekdays:** If the TCAP Schools are closed because of bad weather, the Blessed Sacrament will be put away (reposed) so people will not feel obliged to come; the Chapel will be closed from 8 am, for 12 hours, to 8 am the following morning. If a storm hits during the evening hours (weeknights), you will be notified by your Hourly Coordinator if the chapel will be closed. **Weekends:** You will be notified by your Hourly Coordinator if the Chapel will be closed. If the weather is bad and you think it might be dangerous for you, follow the normal means of getting a substitute as mentioned above. We definitely want you to be safe! As a guideline, both on the weekdays and weekends the Chapel will be closed for at least the entire extent of any Winter Weather Alert (Except for Fog Alerts).

## What is proper etiquette in the chapel?

Modest dress is important (modest blouses, no immodest skirts or shorts). Please try to keep shuffling papers and other noises to a minimum. Make sure to turn off your cell phones! Children should not cause distractions to others, but at the same time we want them to learn this beautiful form of prayer – try to find the “prudential middle”.

## What if there is an emergency?

There is a phone in the chapel for emergency use only. A list of emergency contacts can be found in the “sign-in” room.

## What is a Regular Adorer?

A regular adorer is a person who commits to a specific day and time (one hour) every week.

## What is a Substitute?

This is a person who can be called to fill in when regular adorers can't make their shift. Substitutes can specify certain time frames that they are able to fill in.

## What is an Hourly Coordinator?

An Hourly Coordinator is in charge of a “prayer team” in which they oversee one hour a day seven days a week (example: 1 pm-2 pm, seven days a week). Hourly Coordinators also make sure adorers are showing up for their designated hours; answers their questions; occasionally finds a substitute for them; and fills in for them if needed.

## What is a Division Leader?

A Division Leader is an adorer who assists six Hourly Coordinators and the Head Coordinators with their duties.

**Will the Chapel be closed on Christmas and Easter?** The Chapel is closed at 6PM in the evening the day before Christmas Eve, Christmas Eve itself, Christmas Day, and opens at 8AM the day after Christmas. The Chapel also is closed at 6PM the Wednesday before Holy Thursday, Holy Thursday itself, Good Friday, Holy Saturday, Easter Sunday, and opens up at 8AM on the Monday after Easter. Christmas and Easter are the only scheduled Chapel closing periods of the whole year. **During all other Holy Days and all Holidays the Chapel is always open (this includes New Years Eve/Day, Memorial Day, July 4<sup>th</sup>, Labor Day, and Thanksgiving).**